

INSTRUCTIONS FOR ALARM USERS

The Keller City Council passed ordinance #498 on March 3, 1987; concerning the regulation of all alarm systems within the city. On September 20, 1988, certain provisions were added to the ordinance. Effective October 1, 1988, registration of all alarm systems within the city began. On February 1, 2000, Chapter 10, Article III of the City of Keller Code of Ordinances was amended.

PERMITS:

Who must apply: Any alarm system that is designated to notify police or fire personnel by:

- (1) emitting a signal, either audible or visual, from the exterior of a structure;
- (2) signaling an alarm company who in turn makes the notification.

No permit is needed for:

- (1) Alarms installed on vehicles;
- (2) Alarms designed to alert only inhabitants inside the structure and does not have any exterior audible or visual broadcast.

Application: Each alarm site requires a separate application to be made. The application may be picked up at Keller Police Department at any time. The application along with the permit fee may be mailed to the Keller Police Department Record's Division at the following address:

Mailing Address: Keller Police Department
Attn: Alarm Permits
P.O. Box 770
Keller, TX 76248

Site Address: Keller Police Department
330 Rufe Snow Drive
Keller, TX 76248
(817) 743-4510 or (817) 743-4511

Fee: Initial application \$50.00

PERMIT HOLDERS RESPONSIBILITIES

- (1) Each permit is valid for as long as the alarm system is operational and the owner remains the original permit holder. Should the alarm system owner change, the new owner must apply for a new alarm permit.
- (2) It is the responsibility of the permit holder to submit any changes in emergency contact names or any changes of telephone numbers to the Keller Police Department. This notification can be made in person, in writing, or by telephone.
- (3) The permit holder will ensure the alarm system is maintained so that the system will only activate due to a true emergency. The Police Department must be notified prior to activating the alarm for maintenance purposes.

SERVICE FEES/PENALTIES

The holder of an alarm permit shall pay a service fee for each false alarm notification emitted from any alarm system that is in excess of five (5) false alarms within any twelve (12) month period according to the following schedule of fees:

Number of false alarms per 12 month period	FEE
0-5 false alarm notifications	No charge
6 or more false alarm notifications	\$50.00 per false alarm

Additionally, any person violating any of the provisions of this ordinance shall be guilty of a misdemeanor and shall, upon final conviction thereof, be fined in an amount not to exceed five hundred dollars (\$500.00).

KELLER ALARM PERMIT APPLICATION

DATE: _____

FEE: \$50.00

PERMIT HOLDER:

Name: _____

Spouse/other Residents name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Alarm Company Name: _____

Alarm Company Phone Number _____

CONTACT PERSONS: Must have access to premises and alarm – 30 minute maximum response time. (MINIMUM OF TWO PERSONS)

Name _____ Phone (H) _____ (W) _____

Name _____ Phone (H) _____ (W) _____

LOCATION: (if business)

Name of Premises: _____

Site Address: _____

Site Phone: _____

I have carefully read the completed application and know the same to be true and correct I hereby agree that if a permit is issued, I will comply with all provisions of the City of Keller ordinance #498. I understand that I will be responsible for payment of all fees and charges and any civil action which may arise from the operation of this alarm system. I also understand that any false statements made for the purpose of obtaining an alarm permit is sufficient cause for refusal or revocation of an alarm permit.

Name _____ Date: _____